



TWO-YEAR-OLD FUNDING for parents

Following the announcement from Department for Education regarding temporary codes to receive 15 hours funded childcare for two-year-olds, NDNA has put together a quick step guide for parents. If you are a parent already claiming Tax-Free Childcare, here is what you need to know.

1

RECONFIRM YOUR ELIGIBILITY

You must reconfirm your eligibility for Tax-Free Childcare every three months.

2

RECEIVE YOUR CODE

If you are eligible, once you reconfirm your entitlement you will receive a code which will also let you access the new offer.

3

RECONFIRMATION WINDOW: AFTER 15 FEB

If your reconfirmation window opens on or after 15 February, HMRC will send you a letter with a temporary code before this date.

4

READ YOUR LETTER

The letter will tell you how to use your code to claim your free place in April. Please wait for your letter to arrive instead of contacting HMRC, where possible.

5

SPEAK WITH YOUR EARLY YEARS PROVIDER

Before your letter arrives, speak with your early years provider and demonstrate your eligibility for the new free hours entitlement. The eligibility criterias are the same. You can show: a screenshot from your childcare account, when your reconfirmation window is, your National Insurance number and proof of your child's date of birth. You must wait for your code to formally confirm your place

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